



## **CITY OF ISANTI**

# **REQUEST FOR PROPOSALS**

## **REFUSE SERVICES**

*Proposals Due: May 6, 2026*

**I. INTRODUCTION**

This request has been prepared by the City of Isanti to retain refuse service from a qualified business.

The primary objective of requesting proposals is for the City to determine which parties can offer the highest quality of service at the most reasonable cost.

**II. INSTRUCTIONS FOR PROPOSERS**

**A.** The City will accept electronic or written proposals. Responses must clearly address all of the items listed in this request for proposal. Parties choosing to submit a written proposal please submit to:

Jaden Strand  
City Clerk/ Deputy HR Director  
City of Isanti  
110 1<sup>st</sup> Ave NW  
Isanti, MN 55040

Electronic proposal submissions are to be attached to an email with the subject line Isanti Refuse Service Proposal Questions or request for clarification may be directed to Jaden Strand, City Clerk/ Deputy HR Director by phone at (763) 762-5759 or via email at [Jstrand@cityofisanti.us](mailto:Jstrand@cityofisanti.us).

**B. All proposals must be received no later than 4:30 pm on Wednesday, May 6, 2026.** Any vendors submitting proposals after the date and time listed above are not guaranteed consideration. Proposals submitted should be clearly labelled Proposal for Refuse.

**C.** To be considered, you must submit your proposal using the provided quote worksheet.

**III. SCOPE OF WORK:**

**Specifications for Refuse Service for Isanti Municipal Facilities are as follows:**

- 2 – 64 Gallon Refuse Containers (Picked Up Weekly)
- 40 – 90 Gallon Refuse Containers (Picked Up Weekly)
- 26 – 90 Gallon Recycling Containers (Picked Up Weekly)
- 3 – 4 Yard Refuse Containers (Picked Up Weekly)
- 1 – 4 Yard Refuse Container (Picked Up Twice Weekly)
- 1 – 4 Yard Cardboard Container (Picked Up Weekly)

**1) City Hall – 110 1<sup>st</sup> Avenue North**

- 1 – 90 Gallon Refuse Container – Weekly Pick-up
- 2 – 90 Gallon Recycling Containers– Weekly Pick-up

- 2) **Police Station** – 911 East Dual Blvd NE
  - 1 – 4 Yard Refuse Container – Weekly Pick-up
  
- 3) **Municipal Liquor Store**
  - 1 – 4 Yard Refuse Container – Weekly Pick-up
  - 1 – 4 Yard Recycling Container for Cardboard – Weekly Pick-up
  
- 4) **Community Center** – 208.5 1<sup>st</sup> Avenue North
  - 1 – 4 Yard Refuse Container – Once Weekly Pick-up
  - 2 – 90 Gallon Recycling Containers for Single Sort Recycling – Weekly Pick-up
  
- 5) **Maintenance Garage** – 100 W Isanti Parkway
  - 1 – 4 Yard Refuse Container – Twice-Weekly Pick-up April through November;  
Weekly Pick-up December through March
  - 2 – 90 Gallon Refuse Containers – Weekly Pick-up
  - 3 – 90 Gallon Recycling Containers for Single Sort Recycling – Weekly Pick-up
  
- 6) **Wastewater Facility** – 100 Isanti Parkway NW
  - 10 – 90 Gallon Refuse Containers – Weekly Pick-up
  - 2 – 64 Gallon Refuse Containers – Weekly Pick-up
  
- 7) **Downtown** – Main Street
  - 6 – 90 Gallon Refuse Containers (inside City decorative covers) – Hauler grab and return in decorative cover. – Weekly Pick-up
  
- 8) **Parks** – April - October – Hauler grab if needed; Weekly Pick-up
  - Academy Park** (6<sup>th</sup> Ave Ct NE)
    - 1 – 90 Gallon Refuse Container
    - 1 – 90 Gallon Recycling Container
  
  - Bluebird Park** (201 Isanti Pkwy NW)
    - Skate Park Site*
      - 1 – 90 Gallon Refuse Container
      - 1 – 90 Gallon Recycling Container
  
    - Playground Site*
      - 1 – 90 Gallon Refuse Container
      - 1 – 90 Gallon Recycling Container
  
    - Basketball Court*
      - 1 – 90 Gallon Refuse Container
      - 1 – 90 Gallon Recycling Container

*Archery Range*

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

*Dog Park*

- 1- 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

*Amphitheater Site*

- 2- 90 Gallon Refuse Containers
- 1- 90 Gallon Recycling Container

**Isanti Hills Neighborhood Park** (518 Dogwood St SW)

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

**Legacy Park** (Bellaire and Blossom Blvd.)

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

**Mattson Park** (5<sup>th</sup> Ave NW)

*Park Pavilion (Main St & 5<sup>th</sup> Ave)*

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

*Basketball Court (5<sup>th</sup> Ave & Heritage Blvd)*

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

*Tennis Courts (5<sup>th</sup> Ave & Heritage Blvd)*

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

**Redbirds Field** (620 3<sup>rd</sup> Ave N)

- 2 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container during the Summer

**Riverside Park** (503 Rum River Dr NW)

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

**River Bluff Preserve** (1111 Rum River Dr SW)

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

**Rum River Meadows Park** (1108 South Passage SW)

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

**Unity Ballfield** (3<sup>rd</sup> Ave NW & Unity Blvd)

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

**Whisper Ridge Park** (795 3<sup>rd</sup> Ave SW)

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

**Woodland Park** (905 7<sup>th</sup> Ave NE) (Service Date TBD)

- 1 – 90 Gallon Refuse Container
- 1 – 90 Gallon Recycling Container

**10) Events**

**Event containers can be left at the Public Works Garage June-August if preferred by hauler.**

**Amp It Up @ Bluebird Amphitheater**

*\*One Saturday in September\**

- 6 – 90 Gallon Refuse Containers
- 6 – 90 Gallon Recycling Containers

**Jubilee Days Parade**

*\*One Saturday in July\**

- 40 – 90 Gallon Refuse Containers, emptied after parade and 25 left at Isanti Community Center parking lot for Saturday activities downtown.
- 10 – 90 Gallon Recycling Containers, emptied after parade and 6 left at Isanti Community Center parking lot for Saturday activities downtown.

**Fireworks/ Splish Splash Summer Bash @ Bluebird Amphitheater**

*\*Approximately 2 Days in July\**

- 6 – 90 Gallon Refuse Containers
- 6 – 90 Gallon Recycling Containers

**Street Dance Downtown**

*\*One Saturday in June, July, and August\**

- 6 – 90 Gallon Refuse Containers
- 6 – 90 Gallon Recycling Containers

**Illuminate Isanti @ Bluebird Amphitheater**

*\*Approximately 14 Days in December\**

- 6 – 90 Gallon Refuse Containers
- 6 – 90 Gallon Recycling Containers

**11) Billing**

Billing should reflect detailed invoice charges including applicable tax and state surcharges.

**12) Insurance**

A Certificate of Insurance shall be required naming the City of Isanti as an Additional Insured.

**13) Other Charges**

Please indicate in your proposal all other charges that could be applied to the City of Isanti in your party's provision of refuse services.

**IV. PROPOSAL EVALUATION AND CONTRACT AWARD**

- A. The City intends to award a contract to the proposer(s) evaluated to be best qualified to perform the work for the City, cost and other factors considered.
- B. The City shall not be liable for any expenses incurred by the proposer including, but not limited to, expenses associated with the preparation of the proposal or final contract negotiations.
- C. The City of Isanti reserves the right to reject any and all proposals or to request additional information from any or all proposers.
- D. It is anticipated that the City will establish a contract with a selected business for a three (3) year term. A contract for this term will be prepared and entered into with the successful proposer.

**V. TERM OF CONTRACT:**

The Contract Term shall be for five (5) years, from June 1, 2026, to May 31, 2031.



**CITY OF ISANTI REQUEST FOR PROPOSAL  
REFUSE SERVICES QUOTE WORKSHEET**

I (we) submit the following quote for refuse services for the City of Isanti. All categories must be completed to be considered in the award of the quote per the attached specifications:

<b>Material</b>	<b>Container</b>	<b>Frequency</b>	<b>Quantity of Containers</b>	<b>Cost per Container per Month</b>
Refuse	64 Gallon	Weekly	2	
Refuse	90 Gallon	Weekly	40	
Recycle	90 Gallon	Weekly	26	
Refuse	4 Yard	Weekly	3	
Refuse	4 Yard	Twice Weekly	1	
Cardboard	4 Yard	Weekly	1	

<b>Containers for Events:</b>	<b>Container</b>	<b>Cost Per Container</b>
Refuse	90 Gallon	
Recycle	90 Gallon	

Cost for Additional 90 Gallon Refuse Containers Upon Request if Needed....  
\$\_\_\_\_\_ Per Container

Cost for Additional 90 Gallon Recycling Containers Upon Request if Needed....  
\$\_\_\_\_\_ Per Container

Additional Fee for Driver to Walk Down Park Cans if Applicable...\$\_\_\_\_\_ Per Month

Fuel Surcharge..... \$\_\_\_\_\_ Per Month

Taxes..... \$\_\_\_\_\_ Per Month

Please List Any Additional Charges That the City May Incur:

\_\_\_\_\_..... \$\_\_\_\_\_ Per Month

\_\_\_\_\_..... \$\_\_\_\_\_ Per Month

Please Indicate if There are Inflationary Costs Over the Term of the Contract: \_\_\_\_\_

**Proposal submitted by: (Please Print)**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State Zip code

\_\_\_\_\_  
Contact Person/Person Submitting Proposal

\_\_\_\_\_  
Email

\_\_\_\_\_  
Signature of Person Submitting Proposal

\_\_\_\_\_  
Date